

ANS DD&R DIVISION
Long Range Operations Plan for 2003 – 2008
Goals and Actions

1. Plans for Members

“To increase the effectiveness of the Division in serving the professional needs of its members in the areas of decommissioning, decontamination, and reutilization technology.”

1.1 Improve the professional environment by providing opportunities and encouraging more members to become involved in Division activities. Assess what membership is most interested in having the Division provide to them by performing a questionnaire. Identify what activities provide value. (Action: Executive Committee)

Status: The questionnaire has been prepared and placed on the DD&R website.

Action Items: Develop an Action Plan and revise this Long-Range Operations Plan based on Questionnaire responses.

1.2 Provide a spectrum of candidates for the DD&R Executive Committee that assures continued appropriate representation on the Committee for the range of technical interests, organizational entities and geographical regions of the membership. Include women and minority candidates. The goal is to ensure that the DD&R Executive Committee reflects a balance and properly serves both private and public sector interests. (Action: Nominating Committee)

Status: This is an ongoing item.

Action Items:

- 1) Amend Bylaws Guideline N-7 to incorporate this philosophy and forward for review. (Winter Mtg.)
- 2) Executive Committee approval of Bylaw Guideline N-7 change (Winter Mtg.)

1.3 Encourage the expansion of and increase the participation of foreign countries in Division conferences and activities. (Action: Program Committee)

Status: Bylaw Article B8.4 includes a requirement for a non-US member on the executive committee

Action Items:

- 1) Update Operating Manual “Standing Committee and Project Teams – Program” to add this action and forward for review. (Annual Mtg.)
- 2) Executive Committee Approval of Operating Manual Change (Winter Mtg.)

ANS DD&R DIVISION
Long Range Operations Plan for 2003 – 2008
Goals and Actions

1.4 Actively work within the Society and with others to consolidate the number of decommissioning related meetings to achieve improvement in the breadth and quality of the Division's Topical meetings. (Action: Meeting Consolidation Subcommittee)

Status: Added Executive Conference to SPECTRUM 2002
Cosponsoring SPECTRUM 2004

Action Items:

- 1) Establish communications with other organizations outside ANS sponsoring meetings on DD&R (EPRI, NEI, etc.) to minimize repetition of presented papers by consolidating meetings.

1.5 Increase Division participation in the ANS by recommending well-qualified candidates for national committee assignments. (Action: Division Chairperson and Executive Committee)

Status:

Action Items:

- 1) Ask for Volunteers
- 2) Forward recommendations to ANS

1.6 Involve new members at each conference as session chair or co-chairpersons to the extent practical who have not previously served in this position. In cases where sessions have been sponsored by more than one division, include selection support from the other groups (Action: Program Chair)

Status: This is an ongoing item.

Action Items:

- 1) Update Operating Manual "Standing Committee and Project Teams – Program" to add this action and forward for review. (Annual Mtg.)
- 2) Executive Committee Approval of Operating Manual Change (Winter Mtg.)

1.7 Blank

1.8. Evaluate whether should improve means of documenting topical meeting proceedings, including whether past and future proceedings should be available on the website. (Action: Executive Committee)

Status:

ANS DD&R DIVISION
Long Range Operations Plan for 2003 – 2008
Goals and Actions

Action Items:

- 1) Assign small group to do evaluation. They should contact ANS HQ.
- 2) Include item related to this on the questionnaire being sent to members.
- 3) Report back to executive committee.

1.9. Improve communications among officers, executive committee members and key committee chairs by increased communication via conference calls or email between meetings. (Action: Chair and Vice-chair)

Status: **Complete** – Implemented monthly conference calls

Action Items:

1.10. Continue to improve the effectiveness of communications with Division members regarding the activities of the Division and its membership, using the newsletter and web page. Encourage member participation in Executive Committee meetings, as well as participation on ad hoc committees or task forces. (Action: Executive Committee)

Status:

- 1) Expanded newsletter published on website spring 2002, with smaller newsletter distributed by hard copy.
- 2) Questionnaire drafted to obtain member feedback

Action Items:

- 1) Update this Action Plan based on Questionnaire responses.

1.11. Continue to issue the Division newsletter, biannually as a minimum, to assist in keeping members informed on DD&R activities. Increase the use of the DD&R web page. Use the newsletter and web page as a means of encouraging Division members to attend the Executive Committee meetings and actively participate in all DD&R activities. The newsletter will normally be distributed approximately three weeks before each National Meeting. (Action: Newsletter Committee)

Status: **Complete**

Action Items:

1.12. Identify and provide appropriate recognition for past and present outstanding accomplishments by DD&R members in Division-related activities. (Action: Honors and Awards Committee)

Status: This is part of the Honors and Awards Committee responsibilities identified in the Operating Manual – delete from 5-year plan.

Action Items:

ANS DD&R DIVISION
Long Range Operations Plan for 2003 – 2008
Goals and Actions

1.13. Provide a Best Paper and/or Best Panel Presentation Award for excellence at each conference. A best paper award will be selected at each National and Topical Meeting and normally presented at an appropriate forum during the following meeting. (Action: Honors and Awards Committee; Executive Committee)

Status: This is part of the Honors and Awards Committee responsibilities identified in the Operating Manual and is being accomplished at each meeting – delete from 5-year plan.

Action Items:

1.14. Nominate deserving members as fellows of ANS and for other ANS and professional awards and honors, including nominations of qualified Division members to fellow grade in the ANS. (Action: Honors and Awards Committee)

Status: This is part of the Honors and Awards Committee responsibilities identified in the Operating Manual – delete from 5-year plan.

Action Items:

1.15. Facilitate communication and dissemination of information to members and the public through the expanded use of the Internet web site. (Action: Executive Committee)

Status: **Complete** – Website evaluated and updated

Action Items:

1.16 Fully incorporate long-term surveillance and maintenance (LSTM) of sites and facilities with residual contamination into the charter of the DD&R Division.

Status: A white paper was prepared on long-term surveillance and maintenance of sites and facilities with residual contamination to describe why LSTM fits into the DD&R Division. This white paper described the benefits of more fully incorporating LSTM into the Division activities and recommended path forward to more fully incorporate LSTM into the division.

Action Items:

- 1) Incorporate LSTM of sites and facilities with residual contamination into the Charter of the DD&R Division at the next Executive Committee meeting of the DD&R Division in San Diego. (Annual Mtg.)
- 2) Resolve ESD objections (DD&R Chair)
- 3) Charter Update on Agenda for Professional Divisions Committee (Winter Mtg.)
- 4) Finalize path forward on incorporating LSTM into DD&R Division activities based on white paper. (Annual Mtg.)

ANS DD&R DIVISION
Long Range Operations Plan for 2003 – 2008
Goals and Actions

2. Plans for the Society

“To increase the effectiveness of the DD&R Division in supporting the Society as a whole in the achievement of its goals and objectives.”

2.1. Continue to integrate Division activities with those of the Society where beneficial. (Action: Executive Committee)

Status: This is an ongoing item and implicit in Article 2 “Objectives” of the Bylaws – delete from 5-year plan

Action Items:

2.2. Actively participate in both the Winter and Annual ANS meetings. (Action: Executive Committee; Program Committee)

Status: This is an ongoing item and implicit in being one of the large Divisions of ANS – delete from 5-year plan

Action Items:

2.3. Develop effective liaisons with other appropriate ANS Divisions and committees and related professional organizations. (Action: Committee Chairpersons)

Status: This is required as part of Article 2 “Objectives” of the Bylaws – delete from 5-year plan.

Action Items:

2.4. Determine what change, if any is needed to the mission of the Division, in light of the expected upcoming reduction in commercial reactors being decommissioned. (Action: Past Chair and Executive Committee)

Status: New goal 1.16 has been added to explicitly incorporate long term surveillance and maintenance issues into the DD&R Division.

Questionnaire Question

Action Items: See goal 1.16

2.5. Develop guides and standards relating to decommissioning, decontamination and reutilization. (Action: Standards Committee)

Status:

- 1) Three standards are under development/review.
- 2) NRC suggest we continue with the standards in development and focus further

ANS DD&R DIVISION
Long Range Operations Plan for 2003 – 2008
Goals and Actions

standards that provide a "dose approach" to site remediation such as Automated Survey Scanning Technology.

- 3) ANS NFSC is taking the initiative to expand development of ANS standards that can become joint US/International standards in the form of ANS/ISO Standards.

Action Items:

- 1) Complete review of three existing draft standards. (To ANS Steering Committee by Winter Mtg.)
- 2) DD&R Chair (w/ support from D. Eggett) coordinate with ESD and OPD to identify two new topics for standards and recruit working group chairs. (Topics with WG chairs by Winter Mtg.)
- 3) Identify a minimum of six technical experts to support development and maintenance of International Standards. (Winter Mtg.)

2.6. Provide support as appropriate to the efforts of the ANS Public Policy Committee by developing white papers and public policy statements. A liaison representative approved by the Executive committee should be appointed to the ANS Public Policy Committee. (Action: Publicity Committee and Executive Committee)

Status: 1) Liaison appointed to PPC.

Action Items:

- 1) Update Operating Manual "Purpose and Objectives of the Division" to explicitly contain this objective. (Annual Meeting)
- 2) Executive Committee approval of Operating Manual Change (Winter Mtg.)

2.7. Sustain membership despite upcoming completion of some commercial DD&R projects. Include member involvement by individuals and organizations involved in all aspects of decommissioning, decontamination, and reutilization that should include representation from industrial, governmental, regulatory, laboratories, and university entities. (Action: Executive Committee and Membership Committee)

Status: New goal 1.16 has been added to explicitly incorporate long term surveillance and maintenance issues into the DD&R Division.

Action Items: See goal 1.16

2.8. Assure that DD&R financial actions, including budget submittals, are conducted in a timely manner which meets both Society and Division requirements and at the same time assures a healthy fiscal position for the Division. (Action: DD&R Treasurer)

Status: This action is included in the Treasurer's duties in the Operating Manual – delete from 5-year plan.

Action Items:

2.9. Improve communication and coordination among session organizers to prevent

ANS DD&R DIVISION
Long Range Operations Plan for 2003 – 2008
Goals and Actions

duplicate presentations or contacts. (Action: Program Committee)

Status: This is an Ongoing Item

Action Items:

- 1) Update Operating Manual "Standing Committee and Project Teams – Program" to add this action and forward for review. (Annual Mtg.)
- 2) Executive Committee Approval of Operating Manual Change (Winter Mtg.)

2.10. Expand and improve the effectiveness of sessions jointly sponsored with other divisions at ANS meetings. (Action: Program Committee)

Status: This is an Ongoing Item

Action Items:

- 1) Update Operating Manual "Standing Committee and Project Teams – Program" to add this action and forward for review. (Annual Mtg.)
- 2) Executive Committee Approval of Operating Manual Change (Winter Mtg.)

2.11. Establish a group of speakers for participation in local ANS section meetings and encourage DD&R member participation in local chapters. (Action: DD&R Chairperson, Executive Committee, and Program Committee)

Status:

Action Items:

2.12. Status this operations plan at least annually. (Action: Vice Chair)

Status: This is required by the Operating Manual – delete from 5-year plan.

Action Items:

2.13. Provide student support for student attendance at ANS meetings and for student branches of the ANS. (Action: DD&R Executive Committee and Membership Committee)

Status: This is an ongoing item.

Action Items:

- 1) Update Operating Manual – By adding a Scholarship Committee and including this as one of the responsibilities and forward to Executive Committee for review (Annual Mtg.)
- 2) Executive Committee Approval of Operating Manual Change (Winter Mtg.)

2.14. Work towards incorporating lessons learned in current and past D&D projects to future D&D activity planning, as well as to the designs of next generation reactors. (Action: Past and Current Chairs)

ANS DD&R DIVISION
Long Range Operations Plan for 2003 – 2008
Goals and Actions

Status:

- 1) Session on D&D Lessons Learned was held at the 2002 Winter Meeting
- 2) Paper on EPRI's Decommissioning Pre-Planning Manual being presented at 2003 Embedded Topical Meeting.

Action Items:

- 1) Prepare white paper based on November 2001 session on topic of D&D lessons learned for next generation reactor. (Past Past Chair)
- 2) Some members are participating on development of book on decommissioning.

2.15. In accordance with the memorandum of understanding with the Fuel Cycle and Waste Management Divisions, the DD&R Division will co-sponsor the SPECTRUM Conference and share the revenues. Pending accomplishments of the Meeting Consolidation effort, this memorandum may be revised and additional integrated conferences and revenue sharing are anticipated. (Action: Executive Committee)

Status: SPECTRUM 2004 is being co-sponsored.

Action Items: Need to plan a Topical Meeting for 2005

2.16. Continue supporting the DD&R scholarship from revenues obtained from topical meetings. (Action: Executive Committee, Treasurer, and Scholarship Committee)

Status: **Complete** - Scholarship has been fully funded.

Action Items:

2.17. Develop a one to two year short-term operations plan that focuses on near term actions. This short-term operations plan should be comprised of the five or six most significant items listed in the long-range operations plan. (Action: Vice Chair)

Status: This action is required by the Operating Manual – delete from 5-year plan.

Action Items:

2.18 Work towards formal participation in the ongoing discussions on sharing D&D lessons learned between international participants (OECD and IAEA sponsored). (Action: Chair and Special Committee)

Status:

- 1) Chair participated in IAEA international conference on decommissioning.
- 2) Several International Speakers are participating in the Embedded Topical Meeting.
- 3) Dennis Reisenweaver from IAEA has asked for interested members to assist the IAEA draft documents and participate in expert missions.

Action Items:

ANS DD&R DIVISION
Long Range Operations Plan for 2003 – 2008
Goals and Actions

3. Plans for the Public and Other Trade Groups

“ To increase the effectiveness of communications with other societies, industry, universities, and the general public on matters pertaining to the Division.”

3.1. Improve the transfer of Division technology to and from other societies, industry, universities, and the general public by encouraging publication in technical magazines, joint sponsorship of meetings with other societies, and support the Society’s national speaker’s bureau. (Action: Executive Committee and Publicity Committee)

Status: Included in Article 2 of the Bylaws – delete from 5-year plan.

Action Items:

3.2. Increase the participation of industry and other societies in DD&R activities via solicitation of technical papers, joint sponsorship of meetings, and membership in the Division. (Action: Program and Membership Committees)

Status: Included in Article 2 of the Bylaws – delete from 5-year plan.

Action Items:

3.3. Encourage and increase student participation at the undergraduate and graduate level in Division related technologies and in DD&R sponsored technical meetings. (Action: Executive and Membership Committees)

Status: DD&R has a fully funded scholarship.

Action Items:

- 1) Support attendance of student for each meeting with condition attends executive committee meeting and at least one technical session.
- 2) Encourage DD&R members to volunteer as mentors.

3.4. Disseminate information of Division technologies to the public and decision-makers as related to current issues and policy matters, in concert with the ANS Public Policy Committee and Outreach. (Action: Executive and Publicity Committees/Division Vice Chair)

Status: DD&R has a liaison with the Public Policy Committee

Action Items: