

ANS DD&R DIVISION
Long Range Operations Plan for 2009 – 20014
Goals and Actions

1. Plans for Members

“To increase the effectiveness of the Division in serving the professional needs of its members in the areas of decommissioning, decontamination, and reutilization technology.”

1.1 Improve the professional environment by providing opportunities and encouraging more members to become involved in Division activities. Assess what membership is most interested in having the Division provide to them by performing a questionnaire-type survey. Identify what activities provide value. (Action: Executive Committee)

Status: The first questionnaire (2008) has been prepared and the results used by the Executive Committee..

Action Items: Develop an Action Plan and revise the Long-Range Operations Plan based on Questionnaire responses. Run a member survey in 2011 and every third year thereafter.

1.2 Provide a spectrum of candidates for the DD&R Executive Committee that assures continued appropriate representation on the Committee for the range of technical interests, organizational entities and geographical regions of the membership. Include women and minority candidates. The goal is to ensure that the DD&R Executive Committee reflects a balance and properly serves both private and public sector interests. (Action: Nominating Committee)

Status: This is an ongoing item. The initial member survey was used by the Nominating Committee to formulate the slate of officers and board members which will take office at the 2009 annual meeting. The 2009-2010 leadership corps reflects a variety of backgrounds.

Action Items:

- 1) Amend Bylaws Guideline N-7 to incorporate this philosophy and forward for review by ANS insuring compatibility with the new standard By-Laws began in 2008.
- 2) Executive Committee approval of proposed Bylaw Guideline N-7 change (Winter Mtg. 2009)

1.3 Encourage the expansion of and increase the participation of foreign countries in Division conferences and activities. (Action: Program Committee)

Status: Bylaw Article B8.4 includes a requirement for a non-US member on the executive Committee

Action Items:

- 1) The Executive Committee shall annually communicate these expectations to the program Committee and Nominating Committee.

1.4 Increase Division participation in the ANS by recommending well-qualified candidates for national committee assignments. (Action: Division Chairperson and Executive Committee)

Status: A Division member was a candidate for the ANS Board in 2009.

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Action Items:

- 1) Ask for Volunteers through the newsletter, on the Website and in each member survey.
- 2) Forward recommendations to ANS officers and Nominating Committee.

1.5 Involve new members at each conference as session chair or co-chairpersons to the extent practical who have not previously served in this position. In cases where sessions have been sponsored by more than one division, include selection support from the other groups (Action: Program Chair)

Status: This is an ongoing item.

1.6. Improve communications among officers, executive committee members and key committee chairs by increased communication via conference calls or email between meetings. (Action: Chair and Vice-chair)

Status: **Complete** – Implemented periodic conference calls

1.7. Continue to improve the effectiveness of communications with Division members regarding the activities of the Division and its membership, using the newsletter and web page. Encourage member participation in Executive Committee meetings, as well as participation on ad hoc committees or task forces. (Action: Executive Committee)

Status:

- 1) Newsletter published on website.

Action Items:

- 1) Update this Action Plan based on periodic Questionnaire responses.
- 2) Discuss the long term future of printed newsletters. (Executive Board 2009-2010)

1.8. Continue to issue the Division newsletter, biannually as a minimum, to assist in keeping members informed on DD&R activities. Increase the use of the DD&R web page. Use the newsletter and web page as a means of encouraging Division members to attend the Executive Committee meetings and actively participate in all DD&R activities. The newsletter will normally be distributed approximately three weeks before each National Meeting. (Action: Newsletter Committee)

Status: **Complete**

1.9. Facilitate communication and dissemination of information to members and the public through the expanded use of the Internet web site. (Action: Executive Committee)

Status: **Complete** – Website evaluated and updated

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2. Plans for the Society

“To increase the effectiveness of the DD&R Division in supporting the Society as a whole in the achievement of its goals and objectives.”

2.1. Determine what change, if any is needed to the mission of the Division, in light of the expected upcoming reduction in commercial reactors being decommissioned.

Questionnaire Question on periodic surveys of membership.

Action Items: Each annual slate of officers shall review this issue in the spring of the year and set any needed action items for the incoming officers and Executive Committee.

2.2. Provide support as appropriate to the efforts of the ANS Public Policy Committee by developing white papers and public policy statements. A liaison representative approved by the Executive committee has been appointed to the ANS Public Policy Committee.
(Action: Publicity Committee and Executive Committee)

Status: 1) Liaison appointed to PPC.

Action Items:

1) On an annual basis the officers and Executive Board shall discuss the need for additional policy statements y ANS and shall task the representative to communicate these needs to the Public Policy Committee.

2.3. Sustain membership despite upcoming completion of some commercial DD&R projects. Include member involvement by individuals and organizations involved in all aspects of decommissioning, decontamination, and reutilization that should include representation from industrial, governmental, regulatory, laboratories, and university entities. (Action: Executive Committee and Membership Committee)

Status: The Membership Committee has been appointed and sustained these goals. Incentives are being offered each year to attract new membership.

Action Items: The Membership Committee shall recommend to the incoming officers and Executive Committee a plan for the subsequent budget year not later than the Winter meeting.

2.4. Assure that DD&R financial actions, including budget submittals, are conducted in a timely manner which meets both Society and Division requirements and at the same time assures a healthy fiscal position for the Division. (Action: DD&R Treasurer)

Status: This action is included in the Treasurer’s duties in the Operating Manual.

Action Items: Require a strategic action review by the Executive Committee every even numbered year in the spring. This review should consider the membership and dues, input the

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income from proposed topical and the full range of expenses to ensure budgeting in subsequent years at least sustains the Division position.

2.5. Improve communication and coordination among session organizers to prevent duplicate presentations or contacts. (Action: Program Committee)

Status: This is an ongoing item.

2.6. Continue to provide student support for student attendance at ANS meetings and for student branches of the ANS. (Action: DD&R Executive Committee and Membership Committee)

Status: This is an ongoing item.

Action Items: The regular DD&R budget provides for this support each year.

2.7. Continue supporting the DD&R scholarship from revenues obtained from topical meetings. (Action: Executive Committee, Treasurer, and Scholarship Committee)

Status: **Complete** - Scholarship has been fully funded.

Action Items: Annual evaluation of second scholarship established in 2008.

2.8 Work towards formal participation in the ongoing discussions on sharing D&D lessons learned between international participants (OECD and IAEA sponsored). (Action: Chair and Special Committee)

Status: Now an active part of all DD&R sessions.

3. Plans for the Public and Other Trade Groups

"To increase the effectiveness of communications with other societies, industry, universities, and the general public on matters pertaining to the Division."

3.1. Encourage and increase student participation at the undergraduate and graduate level in Division related technologies and in DD&R sponsored technical meetings. (Action: Executive and Membership Committees)

Status: DD&R has a fully funded scholarship. A second annual awarding was instituted in 2008 for a scholarship to be issued in those years in which funding is available.

Action Items:

- 1) Support attendance of student for each meeting with condition attends executive committee meeting and at least one technical session.
- 2) Encourage DD&R members to volunteer as mentors.

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3.2. Disseminate information of Division technologies to the public and decision-makers as related to current issues and policy matters, in concert with the ANS Public Policy Committee and Outreach. (Action: Executive and Publicity Committees/Division Vice Chair)

Status: DD&R has a liaison with the Public Policy Committee

Action Items: None.