

**Executive Committee Meeting Minutes
January 6, 2021**

Attendees

Gerry van Noordennen
Doug Davis
Jim Byrne
Lynne Susan Goodman
William Roy
Bill Szymczak
Miles van Noordennen
Rich St. Onge

Chairman Report - Gerry van Noordennen

- Discussed NUREG 1757 and whether or not DESD should provide official comments. Committee decided against providing comments, as DESD (and ANS) has not historically weighed in on public comment periods.
- Annual Meeting – session chairs have been set. Gerry is set, Jim has 2 sessions lined up, and Nadia completes the sessions. Miles to follow up with Nadia about the status of her sessions.

Vice Chair Report – Doug Davis

- **Monthly Professional Division Committee Calls**
- December 15, 2020
 - Emphasis on meeting minutes submittal.
 - 12-month goals:
 - Reinvigorate PDC – meetings have been well-attended and are running well with the new officers.
 - Maintain good communication throughout the organization, from HQ down through Divisions.
 - Update financial models – still a work in progress.
 - Utilize PDC as a forum for Division requests.
 - Winter meeting was well attended. While the annual meeting is still slated to be an in-person event, there will be a virtual component for folks that cannot attend in person due to the success of the winter event. There will likely be a cost difference between in-person and virtual.

Secretary Report – Miles van Noordennen

- Previous Action Items – Website has been updated to include November 2020 executive committee and program committee meeting minutes.
- Newsletter still needs to be updated – will be completed this month.

Treasurer Report – Gerry van Noordennen

- Still waiting on receipt of year-end DESD financial information.

- ANS HQ has approved the revised approach for scholarships, combining the undergraduate and graduate awards into one.
- Submitted 2021 budget to ANS HQ.

Other Business

- Mark sent in nominee slate. Bill and William have submitted paperwork for inclusion in membership ballot.
- Utility Working Conference – August 2021. First conference call the week of 1/11/21, followed a week later by call for volunteers.
- Embedded Topical Meeting – call for papers this month.

Action Items

- Miles to draft newsletter.
- Miles to check in with Nadia regarding June 2021 session.
- Doug to provide Miles with video of this meeting – Complete.
- Leah to send year-end financials once provided by ANS HQ.
- Gerry to schedule Executive Committee meeting for March.
- Gerry to head up Division award process with assistance from Jim and Larry.
- Lynne to work with Doug and Mark on past scholarship winners to attempt to gain committee memberships.
- All to consider options for next Program Chair as Jim plans to step down.