Executive Committee Meeting Minutes

November 8, 2020

Attendees

Gerry van Noordennen

Doug Davis

Mark Campagna

Jim Byrne

Joe Carignan

Sue Aggarawal

Lynne Susan Goodman

Leah Parks

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| Bill Roy |
| Jorge Spiltinak |
| Bill SzymczakNadia GlucksbergSteve DahmsDavid DonellyIshita Triveda – Student Conference Representative

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| Richard Lagdon – ANS Board Liaison |
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Chairman Report - Gerry van Noordennen

* Gerry indicated DESD makes up 15% of the ANS members, so we are a very integral and active part of ANS.
* Jim Byrne reviewed the final preparations for the six DESD sessions at the Winter Conference
* Actions to approve at this meeting were approval of the 2021 budget and the nominations for next years officers and Executive Committee members with their term starting at the June annual meeting.

**Vice Chair Report – Doug Davis**

* **Monthly Professional Division Committee Calls**
* Oct. 6, 2020
	+ ANS National Program Meeting Changes PPT by John Fabian
		- The PPT was forwarded by Doug to DESD Officers and Executive Committee members in October.
	+ Board of Director Liaison Assignments – DESD
		- Richard H Lagdon, Jr., rhlagdo1@bechtel.com
	+ Professional Division Officer Descriptions
* Nov. 4, 2020
	+ ANS Presidents’ and CEO Meeting
	+ CHANGE PLAN 2020 – Craig Piercy PPT Presentation
		- Membership 11K (2013) to 9.25K (2019)
		- Change Plan Approved June 2019, Implementation Nov. 2019
		- YMG Web Programming
		- PDC Big Plus for ANS
			* Monthly meetings restarted in June 2020
			* Deborah Hill and Aubrey Whittington leads
			* Improved format and information exchange
		- 2021 Initiatives
			* Incorporate membership into non-membership meeting price (for 6 mos.)
			* Evaluating resumption of physical meetings – Annual & Winter Meetings
		- 2020 Winter Meeting (Paula Capelletti)
			* 43 Sponsors
			* 1600 attendees signed up to date (Nov. 4)
			* 130 Tech Sessions
			* Exhibitors Platform
			* Mary Lou Dunzik-Gouger noted that there is a very good opening plenary, and that 19 sessions will run in parallel
		- Mary Lou & Craigdiscussed the necessity of engaging the new congress and administration following the election.
			* 2020s and 2030s ANS & Nuclear Industry initiatives and funding support (appropriations)
		- Robust R&D portfolio (work on appropriations)
		- Redesign Rad Solutions (like Nuclear News)
		- Weekly Webinars
		- Nuclear Workforce needs
		- K-12 Education Curriculum (ANS needs to be a resource)
			* Nadia Glucksberg, Bill Szymczak, Leah Parks, Lynn Goodman discussed actions they have taken to support nuclear in education
			* Nadia & Leah provided Doug with their STEM Expo Activity information
		- ANS Associated Management Systems
			* New platform – interacts with existing platforms, e.g., ANS Collaborative
			* Decision on platform provider and Future Contract for June 2022 and on
				+ Decision to be made 3rd quarter 2021
		- Headquarters has a new central meeting room
		- Efforts underway to modernize, retain & catalog historical materials
	+ 2020 Budget Forecast Review
		- Operating Funds – ANS did receive $888K from the PPP
		- Investment Portfolio ~$22M
		- Contingency Funds 2020 - ~$5M
		- Division Budgets – ANS is evaluating do divisions do their own or use headquarters
		- Topical meeting financial inputs needed

Secretary Report – Miles van Noordennen

Miles was in travel so Gerry van Noordennen filled in.

* Previous Action Items – Website will be updated with meeting minutes uploaded, including executive committee meetings, program committee minutes/meeting notes. Meeting information (DESD/RRSD topics and ANS Winter Meeting sessions) has also been uploaded.
* Newsletter still needs to be updated – will be completed prior to the next meeting.

Treasurer Report – Leah Parks

* Overall below budget in 2020, primarily due to lack of expenditures during Covid-19 pandemic.
* The balance in the DESD account is $27,194 as of September 30, 2020.
* Leah reviewed the 2021 budget with the committee. It was agreed that the 2021 budget would show reductions in awards and plaques, national meeting costs and reflect that we contributed in 2020 to the postponed ANS Student conference set to take place in 2021.
* The biggest change to the budget was an agreement to combine the graduate and undergraduate scholarships into one scholarship that could be awarded to either category with a maximum amount awarded of $2,500.
* The 2021 budget was approved and submitted to ANS.

Nominating Committee – Mark Campagna

* Mark reviewed the candidates to the Executive Committee starting in June 2021 and they were approved for submittal to ANS. It was decided the new Executive Committee members will serve for 4 years versus the current 3 years and Rich St. Onge was appointed to fill a current vacancy when his term ends in 2021. A concern was raised on whether we could change the term length without ANS HQ approval and it was agreed that Gerry van Noordennen and Lynne Goodman would discuss this with Tracy Coyle at ANS.
* The candidates for the DESD Officers starting June 2021 are:
	+ Miles van Noordennen – Chair
	+ Doug Davis – Vice Chair
	+ Leah Parks – Secretary/Treasurer
* The DESD Officer candidates were approved by the Committee

Other Business

* The ANS Student Conference Representative provided a presentation of the 2021 ANS Student Conference to be held at North Carolina State University. Her request for reviewers for student papers was well received and members volunteered to help her.
* The Navigating Nuclear Education Curriculum was discussed. Members volunteered to submit educational materials to ANS.
* 2021 Annual Meeting – Jim Byrne discussed the upcoming deadline to finalize the DESD sessions at the ANS Annul Conference in 2021. Two sessions were agreed to; Decommissioning in the Northeast – Gerry van Noordennen, Session Chair and Environmental Issues in the Northeast – Nadia Glucksberg, Session Chair.
* See the Program Committee meeting notes for further details on upcoming conferences.

Action Items

* Gerry van Noordennen and Lynne Goodman to discuss Executive Committee member terms with ANS HQ. - Completed
* Gerry van Noordennen to issue the next meeting agenda for January 6, 2021 at Noon Eastern time.
* Leah to send the approved 2021 budget to Tracy Coyle - Completed
* Miles to update the website and issue another newsletter
* Mark to submit the slate of nominees for 2021 - Completed
* Gerry and Leah to issue an email to all DESD members to volunteer for either the Program or Executive Committees - Completed
* Mark to ask scholarship winners to volunteer on either committee
* Nadia, Leah and Lynne to provide educational materials to Doug to pass on to ANS Headquarters