

## Executive Committee Meeting Minutes November 17, 2019

### Attendees

Boby Abu-Eid  
Frazier Bronson  
Jim Byrne  
Mark Campagna  
Gene Carpenter  
Doug Davis  
Nadia Glucksberg  
Lynne Goodman

Leo Lagos  
Gerry van Noordennen  
Miles van Noordennen  
Young Soo Park  
Leah Spradley Parks  
Jay Peters  
Donald Schultz  
Jan Van Erp

Doug Davis filled in for Dustin Miller and presented the Chair and Vice- Chair Report.

- The DESD Officers will change roles on January 1, 2020 due to the Chair and Vice-Chair having personal and family reasons to transition early. Doug Davis indicated he may be able to actively reengage with the DESD Executive Committee toward the end of 2020. Mark Campagna checked with ANS National and verified that the transition could occur early and an officer could fill two roles.
- The new DESD officers starting January 1, 2020 are:
  - **Gerry van Noordennen – Chair**
  - **Miles van Noordennen – Vice Chair and Secretary**
  - **Leah Spradley Parks - Treasurer**
- The nominations for the DESD Executive Committee for the term ending in 2023 are:
  - **Sue Aggarwal**
  - **Joe Carignan**
  - **Gene Carpenter**

There were no other nominations

- Leah Parks and Doug Davis discussed the ANS Change Plan 2020. The plan has 20 Objective to be implemented starting in 2020 to better align national with the divisions and the local sections to once again become one ANS. The most controversial objectives deal with finances and trying to get ANS more cost efficient and ending with a positive cash balance at the end of each year versus negative balances the past few years. The proposal to transfer the division funds to a central account was met with strong resistance and was put on hold. Other proposals to centralize support for student scholarships and student conferences will likely be implemented in 2020. A copy of the ANS Change Plan 2020 Summary is attached to these meeting minutes

Students from North Carolina State University discussed the ANS Student Conference to be held March 26-28, 2020 at the Raleigh Marriott City Center in Raleigh, NC. The

## ANS Change Plan 2020 Summary

1ANS	
<p><b>Objective Outcome #1</b> Unity, community, and alignment among members at every level and each constituent unit of ANS</p>	<p><b>Description</b> – In support of the Society’s mission, ANS relies on the expertise, participation, and community offered by the Society’s members, Professional Divisions, and Local and Student Sections. ANS recognizes, however, that there is more the Society can offer to clarify relationships and support current needs – on the local and national level – while identifying opportunities for growth.</p> <p>In the spirit of 1ANS, the focus of this Objective Outcome is the building of a mutually beneficial, integrated, and productive relationship between ANS and its Professional Divisions, Local and Student Sections, and associated groups.</p> <p><b>Key Actions</b> –</p> <ol style="list-style-type: none"> <li>1. Co-Develop an 1ANS Operations Model to define the relationship between ANS and Constituent Units</li> <li>2. Redefine the relationship between ANS and Local and Student Sections</li> <li>3. Standardize services and add value in support of Constituent Units</li> </ol> <p><b>Change Plan Integration</b> – This plan aligns with actions proposed in Objective Outcomes including Meetings, <b>Objective Outcome #10</b>; Fundraising, <b>Objective Outcome #17</b>; and Communications, <b>Objective Outcome #3</b>.</p>

CENTER FUNDRAISING	
<p><b>Objective Outcome #17</b> ANS advocacy activities attract increasing amounts of philanthropic support</p>	<p><b>Description</b> – This Objective Outcome is designed to increase fundraising revenue in support of the ANS Center for Nuclear Science and Technology Information (the Center). The original Objective Outcome is broadened from a focus on fundraising for Center advocacy activities to fundraising for all Center programs, which includes advocacy.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• <u>Center Strategic Plan</u>: Develop a Center long-range strategic plan that establishes a vision for the Center with associated goals and activities attractive to donors.</li> <li>• <u>Fundraising Strategy</u>: Implement a fundraising strategy that includes industry best practices and fundraising appeals responsive to current/proposed Center programs and donor interests.</li> <li>• <u>Member Engagement</u>: Create a series of engagement opportunities to strengthen the relationship between members (specifically Constituent Units) and Center fundraising.</li> </ul>

AMERICAN NUCLEAR SOCIETY  
Decommissioning Environmental Sciences Division  
9/30/2019

	Actual	Budget	
	9/30/2019	12/31/2019	Variance
<b>Revenues</b>			
Dues Revenue Allocation	\$1,132	\$1,500	(\$368)
<b>Total Revenue</b>	<b>1,132</b>	<b>1,500</b>	<b>(368)</b>
<b>Expenditures</b>			
Awards, Plaques	1,060	1,250	(190)
National Meeting Costs	214	2,500	(2,286)
Student Support		2,000	(2,000)
Scholarship & NEED Funding	4,332	5,000	(668)
Other Expenses		500	(500)
<b>Total Expenditures</b>	<b>5,606</b>	<b>11,250</b>	<b>(5,644)</b>
<b>Net Surplus/(Deficit)</b>	<b>(4,474)</b>	<b>(9,750)</b>	<b>5,276</b>
<b>Fund Balance at 1/1/19</b>	<b>32,737</b>	<b>32,737</b>	-
<b>Fund Balance at 9/30/19</b>	<b>28,263</b>	<b>22,987</b>	<b>5,276</b>

2020 Budget Template for Decommissioning & Environmental Sciences Division				
	2018	2019	2019	2020
	Actual	Budget	Actual through 3/31/2019	Proposed
<b>Balance Forward from Previous Year</b>	\$38,309	\$32,737	\$32,737	\$22,987
<b>Budget Funds</b>				
Member Dues Allocation (\$2/ full dues member; \$1 / reduced dues member)	\$2,376	\$1,500	\$376	\$1,500
Division Income				
<b>Total Income</b>	\$2,376	\$1,500	\$376	\$1,500
<b>Budget Expenses</b>				
Newsletters, Website				
Awards & Plaques	\$1,055	\$1,250		\$1,000
National Meeting Costs	\$825	\$2,500		\$1,000
Topical Meeting Costs				
Division Officer Expenses				
Student Support		\$2,000		\$1,000
Future Activity				
Scholarship/NEED Funding	\$5,138	\$5,000		\$4,000
YMG Support				
Other Expenses	\$930	\$500		\$500
<b>Total Expenses</b>	\$7,948	\$11,250	\$0	\$7,500
<b>Net</b>	(\$5,572)	(\$9,750)	\$376	(\$6,000)
<b>Total Year End Funds</b>	\$32,737	\$22,987	\$33,113	\$16,987

**AMERICAN NUCLEAR SOCIETY**  
**Decommissioning Environmental Sciences Division**  
**9/30/2019**

	<u>Actual</u>	<u>Budget</u>	
	<u>9/30/2019</u>	<u>12/31/2019</u>	<u>Variance</u>
<b>Revenues</b>			
Dues Revenue Allocation:			
MEMBERSHIP DUES ALLOCATION	1,132	1,500	(368)
Total Dues Revenue Allocation	<u>1,132</u>	<u>1,500</u>	<u>(368)</u>
<b>Total Revenue</b>	<b>1,132</b>	<b>1,500</b>	<b>(368)</b>
<b>Expenditures</b>			
Awards, Plaques:			
2019 W. BENNETT LEWIS AWARD - JOHN GARRICK	1,000	1,250	(190)
ANNUAL MEETING PLAQUES - CROWN TROPHY	60		
Total Awards, Plaques	<u>1,060</u>	<u>1,250</u>	<u>(190)</u>
National Meeting Costs:			
POLYCOM AT ANNUAL MEETING	214	2,500	(2,286)
Total National Meeting Costs	<u>214</u>	<u>2,500</u>	<u>(2,286)</u>
Student Support:			
		2,000	(2,000)
Total Student Support		<u>2,000</u>	<u>(2,000)</u>
Scholarship & NEED Funding:			
SCHOLARSHIP FUNDING - THOMAS MEMORIAL SCHOLARSHIP	696	5,000	(668)
SCHOLARSHIP FUNDING - DESD GRAD/UNDERGRAD FUNDS	636		
SCHOLARSHIP FUNDING - DESD GRAD/UNDERGRAD FUNDS	3,000		
Total Scholarship & NEED Funding	<u>4,332</u>	<u>5,000</u>	<u>(668)</u>
Other Expenses:			
		500	(500)
Total Other Expenses		<u>500</u>	<u>(500)</u>
<b>Total Expenditures</b>	<b>5,606</b>	<b>11,250</b>	<b>(5,644)</b>
<b>Net Surplus/(Deficit)</b>	<b>(4,474)</b>	<b>(9,750)</b>	<b>5,276</b>

	<p><b>Change Plan Integration</b> – Two Objective Outcomes directly support fundraising: (1) the recruitment of a Board member focused on philanthropic giving as proposed in <b>Objective Outcome #5</b> and (2) building a more effective relationship between Constituent Units and ANS and forming an External Affairs Committee – addressed in <b>Objective Outcome #3</b> – will contribute to the success of member engagement in fundraising.</p>
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<b>BOARD OF DIRECTORS</b>	
<p><b>Objective Outcome #5</b> The Board of Directors and Officers are effective as strategic leaders and stewards of the Society</p>	<p><b>Description</b> – Strengthen the Nominating Committee process on the selection of candidates to run in the national elections.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Revise the Nominating Committee Handbook to strengthen evaluative criteria and inclusion of Young Member and philanthropic representation; create a Nominee Information Form for candidate consideration; create a Board of Director onboarding process.</li> <li>• Reduce the number of non-U.S. Board of Director seats and review/revise the non-U.S. Board of Director regional structure to allow for more diversity representation among countries.</li> </ul> <p><b>Change Plan Integration</b> –</p> <ul style="list-style-type: none"> <li>• <b>Objective Outcome #6:</b> ANS Governance is more effective.</li> <li>• <b>Objective Outcome #7:</b> ANS committee structure is more simple, efficient, and effective.</li> </ul>

<b>COMMERCIAL PUBLICATIONS</b>	
<p><b>Objective Outcome #12</b> Commercial Publications redesigned to communicate industry and technical information of value (while minimizing cost)</p>	<p><b>Description</b> – The Publications Department oversees important sources of information for members and the nuclear community, two of them being industry trade publications (<i>Nuclear News</i> and <i>Radwaste Solutions</i> magazines) and Books (handbooks, monographs, textbooks, and special publications). The Change Plan proposes modifications to current practices and identifies opportunities for growth, taking into account the types of content members want to receive and the effective ways to deliver it.</p> <p><b>Key Actions</b> – The Plan addresses three related actions necessary to achieve the goal of valuable and cost-effective publications:</p> <ul style="list-style-type: none"> <li>• Determine the most effective vehicles to deliver content.</li> <li>• Create content that is of value to members and includes member contributions.</li> <li>• Assess the relationship between revenue, expense, and member value to inform decision-making.</li> </ul>

	<p>The key actions are integrated within each section of the Plan accompanied by specific actions associated with <i>Nuclear News</i>, <i>Radwaste Solutions</i>, and <i>Books</i>.</p> <p><b>Change Plan Integration</b> – Commercial Publications and Meetings are primary ways members receive content advancing nuclear science and technology. <b>Objective Outcome #10</b> and <b>Objective Outcome #11</b> seek to improve technical content presented at Topical and National Meetings. As the Change Plans are implemented, the Publications and Meetings teams will share strategies to increase the value of content delivered to members, integrating and/or building upon each other’s efforts.</p>
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COMMUNICATIONS	
<p><b>Objective Outcome #2</b> ANS internal communications to members are effective (and efficient)</p>	<p><b>Description</b> – The purpose of this Objective Outcome is to ensure ANS internal communications to members are effective and efficient by creating a new framework for managing and executing communications activities.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Eliminate the Communications Committee.</li> <li>• Reassign Communications Committee responsibilities to ANS Staff with oversight from the Executive Committee.</li> <li>• Create a holistic model for internal communications.</li> </ul> <p><b>Change Plan Integration</b> – This following plan aligns with actions proposed in <b>Objective Outcome #7</b>: ANS committee structure is more simple, efficient, and effective.</p>
<p><b>Objective Outcome #3</b> Constituent unit interactions and communications with/to “the world” are aligned with each other and ANS National</p>	<p><b>Description</b> – This Objective Outcome will ensure that external communication efforts are nimble and responsive and are coordinated and aligned with Constituent Units.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Create an External Affairs Committee to oversee external communications, including Society positions.</li> <li>• Develop a “Response Team” to respond to media inquiries in a timely manner.</li> <li>• Design a framework for coordinating and supporting Constituent Unit outreach and advocacy efforts.</li> </ul> <p><b>Change Plan Integration</b> – This following plan aligns with actions proposed in <b>Objective Outcome #1</b>: Unity, community, and alignment among members at every level and each Constituent Unit of ANS; <b>Objective Outcome #7</b>: ANS committee structure is more simple, efficient, and effective; and <b>Objective Outcome #17</b>: ANS advocacy activities attract increasing amounts of philanthropic support.</p>

CONGRESSIONAL FELLOW PROGRAM	
<p><b>Objective Outcome #16</b> Congressional Fellowship Program establishes ANS as go-to and influential asset for policymakers</p>	<p><b>Description</b> – Established in 2000, the Congressional Fellowship Program plays an important role for both the recipient, as a premier professional development opportunity, and for the Society, offering an embedded and informed voice on Capitol Hill in support of nuclear science and technology. Valued by the Young Members Group and Student Sections and supported by the ANS Washington DC office and the Congressional Fellow Program Special Committee, the program will continue to improve through the following actions.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Raise the Congressional Fellow annual salary to attract a qualified and competitive applicant pool.</li> <li>• Review and revise the program to increase the effectiveness of the Fellow as an influential asset for policymakers.</li> <li>• Move all Congressional Fellowship expenses to the ANS Center for Nuclear Science and Technology Information.</li> <li>• Implement fundraising activities to ensure program sustainability and growth.</li> </ul> <p><b>Change Plan Integration</b> – As directed by this Plan, Congressional Fellowship Program expenses will now reside in the Center. The ANS Development Department is tasked with raising funds for the Center and has been directed by <b>Objective Outcome #17</b> to increase this effort as it relates to the Center’s advocacy efforts, under which the Congressional Fellowship now falls.</p>

FINANCE	
<p><b>Objective Outcome #4</b> Significant spending decisions align with society priorities</p>	<p style="text-align: center;"><b>Summary</b></p> <p><b>Description</b> – Significant spending decisions align with Society priorities.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Implement a process to align Division initiatives with ANS strategic priorities.</li> <li>• Implement a process to fund Division/Section-led and Division/Section-requested activities.</li> <li>• Financially support Local and Student Sections to do grassroots activities.</li> <li>• Change annual budget process to explicitly define decision-making authority.</li> </ul> <p><b>Change Plan Integration</b> –</p>



	<ul style="list-style-type: none"> <li>• <b>Objective Outcome #1:</b> Establish 1ANS operations model in pursuit of mutual success.</li> <li>• <b>Objective Outcome #18:</b> Reduction of footprint needed for governance meetings. Reduction in governance meetings would potentially reduce the costs of Divisions to have committee meetings at the National Meetings.</li> </ul>
<p><b>Objective Outcome #9</b> Increased speed for good ideas to be funded and implemented</p>	<p><b>Description</b> – Increased speed for good ideas to be funded and implemented.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Implement a “rapid prototype suggestion box” system where every member or Constituent Unit can make suggestions to improve ANS or ANS value.</li> </ul> <p><b>Change Plan Integration</b> –</p>
<p><b>Objective Outcome #19</b> Improved efficiency in student support</p>	<p><b>Description</b> – Improved efficiency in student support.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Centralize expenses for all student support, including student travel to National Meetings, ANS Student Conference, and best paper/poster award.</li> <li>• Move all administration of student support to ANS Staff.</li> </ul> <p><b>Change Plan Integration</b> –</p> <ul style="list-style-type: none"> <li>• <b>Objective Outcome #4</b> – Implement a process to fund Division/Section-led activities – may impact Division’s ability to fund projects.</li> <li>• <b>Objective Outcome #11</b> – Content of National Meetings redesigned to provide increased value to more members – modification of poster sessions may impact awards.</li> </ul>
<p><b>Objective Outcome #20</b> Improved efficiency and flexibility in scholarship administration</p>	<p><b>Description</b> – Improved efficiency and flexibility in scholarship administration.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Centralize funds for as many scholarships as possible, including Division scholarships.</li> <li>• Move scholarship administration to ANS Staff as much as possible.</li> <li>• Retain award decisions for Division-related scholarships with Division.</li> </ul> <p><b>Change Plan Integration</b> – <b>Objective Outcome #4:</b> Significant spending decisions align with Society priorities. Communicate that Division metric on funding scholarships is no longer required.</p>

<b>GOVERNANCE</b>	
<p><b>Objective Outcome #6</b> ANS governance is more effective</p>	<p><b>Description</b> – Develop a framework that enables ANS governance to be more effective.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Develop a governance policy that clearly delineates the roles of the volunteer governance and ANS Staff.</li> <li>• Create a framework that ensures that activities and programs being executed by staff, volunteer leadership, and constituent units are aligned with the mission and strategic direction of ANS.</li> </ul> <p><b>Change Plan Integration</b> – This plan aligns with actions proposed in Governance, <b>Objective Outcomes #7</b> and <b>#8</b> and additional Objective Outcomes cited below.</p>
<p><b>Objective Outcome #7</b> ANS committee structure is more simple, efficient, and effective</p>	<p><b>Description</b> – Establish a set of standing committees, each with a clear mission, that provide the vast majority of the governance functions at ANS and directly report to the Executive Committee</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Create a subcommittee structure that addresses the functions of the ANS governance in an efficient and effective manner that are less formal, requires less staff support, and reports through the standing committees to the Executive Committee.</li> <li>• Focus on each standing committee’s performance being excellent and each committee serving the needs of ANS.</li> <li>• Maintain the ability for the president to charter special committees to address emergent and/or important topics and to dissolve these committees when their missions are complete.</li> </ul> <p><b>Change Plan Integration</b> – <b>Objective Outcome #1:</b> Unity, community, and alignment among members at every level and each constituent unit of ANS.</p>
<p><b>Objective Outcome #8</b> ANS Staff is more influential and accountable</p>	<p><b>Description</b> – The key to this relationship is the elevation of the staff member assigned to a committee from a title of staff liaison to committee staff chair. This position will serve hand-in hand with the committee chair and vice-chair to best advance the mission and work of the committee. The committee staff chair will serve as a connecting thread to ANS headquarters, providing committee leadership support while assuming administrative duties – releasing the committee chair from this responsibility.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Review/update all current job descriptions.</li> <li>• Evaluate the current departmental structure.</li> <li>• Evaluate the skills needed to perform the responsibilities required until the 2020 Change Plan.</li> </ul>

	<ul style="list-style-type: none"> <li>• Re-align staff positions with skills required.</li> </ul> <p><b>Change Plan Integration –</b>  <u>Objective Outcome #1</u> -- Unity, community, and alignment among members at every level and each constituent unit of ANS  <u>Objective Outcome #6</u> -- ANS governance is more effective/Key Actions, Features, Directions includes “Develop a governance policy that clearly delineates the roles of the volunteer governance and ANS Staff”</p>
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<b>MEETINGS</b>	
<p><b>Objective Outcome #10</b>  Topical meetings redesigned to attract/reach more members, reduce financial risk, and improve finances</p>	<p><b>Description –</b> Through the strategies outlined in this Objective Outcome, including co-locating meetings, the redistribution of responsibilities, and creating robust technical agendas, Topical Meetings will attract a broader audience while reducing costs through efficiencies identified in the plan.</p> <p><b>Key Actions –</b></p> <ul style="list-style-type: none"> <li>• Create and follow a six-year planning calendar.</li> <li>• Move all logistics and business responsibilities from Divisions and Local Sections to ANS.</li> <li>• Revise Topical Meeting Manual to include the new structure and process for Topical Meetings.</li> </ul> <p><b>Change Plan Integration – Objective Outcome #4:</b> Significant spending decisions align with Society proprieties; implement a process to fund Division/Section-led and Division/Section-requested activities.</p>
<p><b>Objective Outcome #11</b>  Content of National Meetings redesigned to provide increased value to more members</p>	<p><b>Description –</b> Based on registration history a large percentage of attendees attend one of the two national meetings. ANS will continue to host two National Meetings. Changes to the format and content will be implemented to enhance the attendee experience.</p> <p><b>Key Actions –</b></p> <ul style="list-style-type: none"> <li>• Reduce the National Meetings by one day; ending on Wednesday</li> <li>• Plan to embed topical meetings in both national meetings</li> <li>• Include content in addition to technical papers, i.e., workshops, panel discussions</li> <li>• Establish a process for vetting the presenters when with submit their papers</li> <li>• Change the poster session from a student poster to include all papers to reduce the number concurrent technical session tracks</li> </ul>

	<ul style="list-style-type: none"> <li>• Change the format of plenary and special sessions</li> <li>• Change the roll of the general chair, still giving them the opportunity to contribute to the plenary session speakers, but only if this is something they want to be part of.</li> </ul> <p><b>Change Plan Integration -- Objective Outcome 18</b> - Develop and utilize predictive metrics for attendance relative to the location.</p>
<p><b>Objective Outcome #18</b> Logistics of National Meetings redesigned to reduce financial risk/variance</p>	<p><b>Description</b> – Members find value in meeting face-to-face, and those who participate in committee/Division meetings often use this to justify their attendance of the National Meetings. Instead of asking committees not to meet during National Meetings, changes to the current structure will be needed.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Shorten the allotted time for each on-site meeting, allowing more meetings to be scheduled in a single room. This reduces the total number of rooms required.</li> <li>• Committees and Divisions work throughout the year so that their time spent together is more productive and efficient.</li> <li>• Deliver regular committee project/status reports to the Board of Directors.</li> </ul> <p><b>Change Plan Integration – Objective Outcome #7:</b> Redefine the committee structure; reduce the number of committees to just the core.</p>

<b>MEMBERSHIP</b>	
<p><b>Objective Outcome #13</b> Organization membership program is utilized as a strategic vehicle to expand membership and strengthen ANS</p>	<p><b>Description</b> – The plan is designed to review the existing Organization Membership (OM) program and identify opportunities to enhance membership and strengthen ANS overall.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Draft a charter for the Organization Membership with objectives that align with 1ANS.</li> <li>• Asses the current OM program by interviewing members to get their feedback and ideas.</li> </ul> <p><b>Change Plan Integration</b> – None.</p>
<p><b>Objective Outcome #14</b> Meetings are used to convert more non-ANS member attendees to ANS members</p>	<p><b>Description</b> – Meetings will be used to convert more non-ANS member attendees to ANS members by providing a free trial membership with the intention of encouraging them to renew their membership.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• National and topical meeting attendees who are</li> </ul>

	<p>nonmembers will be provided free trial memberships.</p> <ul style="list-style-type: none"> <li>• Nonmember topical meeting attendees will be encouraged to join the Professional Divisions that are hosting the meeting when they receive their free trial membership.</li> </ul> <p><b>Change Plan Integration</b> – None.</p>
<p><b>Objective Outcome #15</b> Increased reliability and amount of revenue through member dues</p>	<p><b>Description</b> – The purpose of this plan is to increase the reliability and amount of revenue generated through member dues.</p> <p><b>Key Actions</b> –</p> <ul style="list-style-type: none"> <li>• Annually evaluate dues levels.</li> <li>• Eliminate Honorary Life dues category (maintain a lower cost rate, not free).</li> <li>• Consider options to tailor/align member benefits and dues (with expectation to expand membership and revenue).</li> </ul> <p><b>Change Plan Integration</b> – This plan aligns with actions proposed in Governance, <b>Objective Outcome #7</b>: ANS committee structure is more simple, efficient, and effective.</p>

theme is to enlighten, embrace and empower future leaders in nuclear science and technology. The students asked for Paper Reviewers, Poster Session Judges, Technical Presentation Judges and financial support. Some members volunteered to help out.

Gerry van Noordennen provided the Secretary/ Treasurer Report. Items discussed were:

- The DESD website is being updated and we have found a person at ANS National who is helping us. We will keep pushing to get the website up to date including the upcoming conferences for 2020.
- The expenses and division fund balance was discussed and is attached.
- It was decided to support the Student Conference in 2020 to the funding level of \$2,500. In return DESD will sponsor two sessions on environmental science and decommissioning.
- Scholarship funding will be controlled by ANS National for 2020 so the budget for this item is to be determined.
- A discussion was held on sponsoring one-day passes for presenters to conferences. The division is given three free one day passes to hand out as needed. It was decided that if more passes are needed, the conference session sponsor should find another division co-sponsor for the session. This has worked in the past. No funding will be provided for one-day passes in 2020.
- The 2020 budget was approved and is attached.

#### Other Business

The 2022 annual meeting will be held in Chicago and it will be the 80 year anniversary of nuclear fission.