

**AMERICAN NUCLEAR SOCIETY
DECOMMISSIONING, DECONTAMINATION AND REUTILIZATION DIVISION**

**Board Meeting
Atlanta
Dunwoody Room – Hyatt Regency Atlanta Hotel
Sunday, June 14 2008
3:00 - 5:00 P.M. EDT**

		EC Term -->		2009		2010		2011
Officers								
Chair	P	John Gunning	T	Jim Byrne		Scott Altmayer	T	Frazier Bronson
Vice Chair	P	Sue Aggarwal		Ed Doubleday		Alison Arrowsmith	P	Nadia Glucksberg
Secretary	P	John Bowen	P	Larry Zull	P	Martin Bourquin		Andrea Hopkins
Treasurer		Dennis Ferrigno				Gale S. F. Voyles Non-US rep		
Ex Officio-Past Chair	T	John Parkyn						
Others Attending								
		David Hillyer – EC 2012		Erhard Koehler – EC 2012		Blake Holton – Scholarship Recipient		Sharon Helton – YMG Chair
		Nancy Zacha – RW Solutions						

Note: P = in person, T= via teleconference

1. **Call to Order and Introductions**– John Gunning called the meeting to order and made introductions. Blake Holton, University of Florida’s receipt of the DDR scholarship was present.
2. **Roll Call** – Determine if a quorum of 7 or more members are present, including telecon participants.
A quorum was established with 9 officers or EC members participating.
3. **Minutes of EC Meeting of November 2008 in Reno**
Previously approved and posted on the website.
4. **Welcome and Report of Chair** – John Gunning
 - a. John welcomed those present and congratulated the newly elected DD&R officers and EC members, who are listed below.

Chair: Sue Aggarwal
 Vice Chair/Chair-Elect: Lawrence M. Zull
 Secretary: J. Mark Price
 Treasurer: Lisa K. Mullen

Executive Committee - 3 Year Term ending in 2012

Dennis P. Ferrigno

David W. Hillyer

Erhard W. Koehler

(John Gunning apologizes in advance for the repeated designation in the minutes of which John he is referring to. However, the Officers and Board currently includes John Gunning, John Bowen, and John Parkyn.)

- b. Review status of DD&R Goals accomplished in 2008-2009 – the goals were reviewed and detailed status was discussed. The summary of the goals and the status of achieving them will be distributed with these minutes. With respect to meetings, in 2008 two sessions were held in Anaheim and 3 sessions were held in Reno. Jim Byrne is working diligently on the 2010 DD&R Topical Meeting to be held August 29-September 2, 2010 in Idaho Falls, ID.
- c. Professional Divisions Committee (PDC) Workshop – John Gunning and Sue Aggarwal attended the PDC Workshop that was held during the evening of Saturday, June 14th. Incoming Chair Sue Aggarwal thought that the Workshop provided excellent training and encouraged other officers to participate in the future. Useful leadership training tools, officer expectations and related resources are available on the ANS website (www.ans.org) under the “Units” tab, Professional Divisions, Professional Divisions Committee (<http://www.ans.org/about/committees/pdc/>).

At the request of John Gunning, ANS staff member Sharon Kerrick (Department Head – Public Information & Constituency) looked briefly at the DD&R bylaws posted on the DD&R website. Sharon indicated that these bylaws do not appear to conform to current ANS HQ guidance, as the DD&R Bylaws are dated November 15th, 2001. She also indicated that the Bylaws should be updated to conform to ANS standard bylaws – Sue Aggarwal will follow up. *(AI-2009/06-SA)*

The PDC is also encouraging the divisions to develop a standard set of rules. A template for developing standard bylaws and rules is available at <http://www.ans.org/about/committees/pdc/docs/rulestemplate.doc> .

The workshop also encouraged divisions to develop an annual plan or set of goals for the year.

The DD&R Metric results were reviewed, with the overall results being excellent (indicated by a green square on a “stoplight” chart). An area needing improvement is membership, as the DD&R Division membership decreased from 1063 members in April 2008 to 1015 in the same month of 2009.

- d. ANS President’s meeting with Division Chairs – John and Sue, as well as other Divisions Chairs, met with ANS President William Burchill and President Elect Tom Sanders. President Burchill reported on campaign to Get the Word Out on the benefits of nuclear energy and nuclear science. He also indicated that ANS had provided input on nuclear issues to the Obama administration and was reasonably optimistic that the result was positive. Burchill also indicated that a number of ANS position papers have been posted on the G-8 website (however, John took a look and

could not find them). Vice Chair Sanders said that ANS is perceived as the leading source for nuclear information and expertise, and his goal is to maintain and expand this role.

The Chair of the Math & Comp Division, who is from the University of California at Berkley (UCB), observed that Secretary of Energy Chou was primarily interested in non-nuclear energy sources when he became head of the Lawrence Berkley Laboratory. However, the UCB Nuclear Engineering Department took the initiative to give him a few lectures on nuclear energy that seem to have been worthwhile now that he is Secretary of Energy.

President Burchill observed that ANS position statements are available on the ANS website at www.ans.org/pi/ps/

President Burchill asked the Chair of each Division to address the three questions. These questions as well as the responses John G provided on behalf of DD&R are below.

1. Q. What are the most important things your division has done this year?
R. Organize and present sessions at the National Meetings, and organize for DD&R 2010 planned for Idaho Falls, ID. (I also mentioned the session on The History of Manhattan Era Nuclear Facilities that took place at the Atlanta meeting.)
2. Q. What has your Division done to assist with the project to Get the Word Out (on nuclear science and energy)?
R. DD&R provided complimentary subscriptions of Radwaste Solutions to the first ~44 members who joined DD&R in 2009.
3. Q. What things can ANS HQ do better to help the Divisions?
R. The ANS is proving reasonable support to the Divisions. The electronic communication tools have progressed significantly since John G first dealt with ANS on these issues in 1997 and 1999. ANS should continue to review and develop these electronic tools to ensure the Society provides appropriate tools to the Divisions, and projects an appropriate and current electronic image.

5. **Vice Chair** – Sue Aggarwal

Sue relayed that she has recently completed a number of outstanding issues.

6. **Secretary** – John Bowen

Secretary Bowen had no additional information to report. John Gunning thanked Secretary John Bowen for taking very timely draft minutes for him during John G's term as Chairman.

7. **Treasurer** – Dennis Ferrigno

John Gunning reported that John recently initiated payments to 1) Radwaste Solutions [membership incentive, \$2,000], 2.) the ANS Student Conference at University of Florida [\$500], 3) Young Members Group [\$500]. No other report was given.

8. **Committees**

Program – Nadia Glucksberg

Nadia reported on the sessions being presented during this meeting in Atlanta, as well as future meetings. The summary is below.

2009 Annual Meeting – Atlanta
4 panels are planned
2009 Winter Meeting – Washington DC
7 initially set, 4 sessions are going forward for the meeting.
2010 Annual Meeting – San Diego
3 panels are tentatively
National Historic Preservation Act
Unique Tooling
DD&R Hot Topics
2010 Winter Meeting – Las Vegas
2011 Annual Meeting – Hollywood, Florida

DD&R 2010 – Jim Byrne (Technical Program Chair – DD&R 2010) is doing a great job initiating organization of DD&R 2010 (www.ddrtopical2010.org). Sue Aggarwal did an excellent job getting 15 sponsors for the event. Incoming DD&R Treasurer Lisa Mullen plans to attend the National Program Committee Meeting during the November ANS meeting to obtain Final approval for the meeting. Jim is meeting with DOE representatives in Washington to try to get their support again. They previously provided great support for DDR 2007.

Publicity & Public Policy – Lynne Goodman

A position paper titled Disposal of Low-Level Radioactive Waste was recently shepherded by Lynne through the review and updates process, and is available on the ANS website at <http://www.ans.org/pi/ps/docs/ps11.pdf>. The current revision date on this paper is February 2009.

Honors and Awards - Sue Aggarwal

Sue presented John Gunning an award for doing an excellent job as Chair of DD&R during 2008-2009. (Thank you! JEG) No nominations have been received for either the Project Excellence or DD&R Personal Contribution award.

John Bowen was appointed Chair of the Honors and Awards Committee. (Thanks to John B for taking on this responsibility!)

Website - John Gunning

The DD&R website is reasonably current (<http://ddrd.ans.org>).

John Gunning gave a presentation during the PDC Workshop on Lessons Learned on effectively maintaining a Division website. He recommended that responsibility of Webmaster be separated from the responsibility of Web Content. DD&R Webmaster Hanna Shapira assisted him in the presentation to the Chairs of all the ANS Divisions.

Scholarship, Student Support, and Young Member Group Support – Sue Aggarwal

John G observed that he changed the name of this committee from Scholarship to the name above to ensure that the related subjects were included within the responsibility of this committee.

John introduced this year's DD&R scholarship recipient, Blake Holton. Blake is from the University of Florida and indicated that he became aware of the DD&R scholarship through the Secretary of his local ANS Chapter.

In addition to the endowed undergraduate scholarship that Blake was awarded, DD&R previously voted to award a \$3,000 graduate scholarship. The decision to award this scholarship would be made annually by the DD&R Division, with the decision being based on the financial assets of DD&R during the given year. John Gunning plans to attend a meeting of the ANS Scholarship committee to present this scholarship for approval, as well as make some minor changes to the current scholarship. (John attended this meeting and the new scholarship and minor changes to the existing one were approved.) In addition to the money included in these scholarships, DDR also reimburses the scholarship recipient to attend one or both of the ANS National Meetings after receiving the scholarship.

John Gunning relayed that he previously transferred \$500 to the ANS account that supports student conferences, in this case the conference at the University of Florida. John G requested that the DD&R Board establish a policy on this support to assist future DD&R Chairs readily fulfilling their Division's commitment. In response to this, John Bowen made, and Nadia seconded, the motion below.

DDR establishes a goal of providing support to student conferences at a rate of \$500 per year.

The motion passed unanimously.

Nadia Glucksberg moved, and Sue Aggarwal seconded the motions below.

DDR will satisfy its commitment to provide support for students to travel to National ANS meetings by providing reimbursement to the DD&R scholarship awardees to travel to the ANS meeting/s following the award.

Motion passed unanimously.

Frazier Bronson was appointed Chair of the Scholarship, Student Support, and Young Member Group Support Committee. (Thanks to Frazier for taking on this responsibility!)

Membership – Sue Aggarwal

DD&R has 1015 members as of April 2009. This includes 97 who have not yet renewed their membership, but still might renew.

Dave Hillyer was appointed the new Chair of the Membership Committee. (Thanks to Dave for taking on this responsibility!)

Newsletter – open

John Gunning initiated and coordinated a DD&R Newsletter that was distributed to all DD&R members shortly before this June 2009 ANS Annual Meeting.

Andrea Hopkins previously agreed to assist in obtaining input for future newsletters, and Frazier Bronson previously agreed to solicit information for future newsletters from the NRC, EPA, USACE, DOE, and D&D projects in the NE.

Standards – Scott Altmeyer

Scott previously agreed to chair this committee. Larry Zull has been working on contacting Scott to make the transfer of information, but this transfer has not yet been completed.

Old Business

DD&R 2007 finances – John Parkyn

ANS recently provided John Parkyn the final financial report for DD&R 2007. John Parkyn had some observations on this report which were previously distributed to the Officers and EC.

DD&R Long Range Plan – John Parkyn

John Parkyn recently provided a proposed draft update to the DD&R long-range plan (2009 through 2014). This draft was previously distributed to Officers and EC members. The goal would be to have this plan reviewed, revised, and approved by the November meeting in Washington, DC.

Nominations – As outgoing Chair, John Gunning has the responsibility to appoint and chair a committee that makes nominations for the upcoming year's slate of candidates. *(AI-2009/06-JEG)*

New Business

Two ANS Divisions are requesting that their names be revised to reflect their current mission, and one Technical Group is requesting to be upgraded to a Division. These requests are below.

Aerospace Nuclear Science and Technology (ANST) – upgrade from Technical Group to Division.
Robotics & Remote Systems (RRS) to be renamed Robotics, Remote Systems, and Immersive Simulation (RRSIS) Division
Education and Training (E&T) to be renamed Education, Training and Workforce Development (ET&WD) Division

Jim Byrne moved that DD&R accept these changes; Martin Bourquin seconded, and the motions was approved unanimously.

Blake Holton was appointed Student Representative on the DD&R Executive Committee.

The Technical Chair for the recently completed student conference at the University of Florida briefly attended the DD&R Board meeting and thanked DD&R for its financial contribution (\$500).

The upcoming student conference is to be held at the University of Michigan April 8 - 11, 2010. Travis Trahan (Meeting Chair for external affairs) and Michaela Eddy (U of Michigan Student

Chapter President) briefly attended the DD&R meeting to promote the conference. Many events are planned including numerous workshops. In addition to financial support, the student organizers are requesting support in the form of judges for sessions/panels, mentors (during mentoring lunch), professional reviewers for papers. Information is available at the Student Meeting website – www.studentans2010.org . John G observed that the DD&R Division recently approved a goal of providing \$500 annual support to student conferences.

Young Members Group (YMG) Chair, Shana Helton, briefly attended the DD&R meeting and thanked the division for its help and financial support of \$500. YMG is preparing for an embedded topical meeting to be held during the November 2009 meeting in Washington, DC. They are also looking for presenters and/or panelists for the embedded topical. The Young Members Group website is: www.anw-upc.org. Dave Hillyer volunteered to assist in creating a DD&R session for the YMG imbedded topical meeting in DC. (Thanks Dave for taking on this responsibility!)

Our current Non-US member of the EC is Gale Voyles, whose term ends in 2010. Gale indicated during the ANS meeting in Reno that he had returned to the US from his overseas assignment. The DD&R Division would like to retain an international representative on the EC. Incoming DD&R Chair Sue Aggarwal indicated that she would address this issue at the beginning of her term. It was also suggested that this issue be addressed in the Rules of DD&R.

Adjournment – The meeting adjourned at 5:10 pm.

Commitments from meeting of November 9th, 2008 in Reno:

1. Reflect the changes to the five year plan and submit to ANS. (Parkyn) - Draft created and distributed to the DD&R Board for review.

Initial draft by Secretary John Bowen.

Finalization and inclusion of additional detail by John Gunning.

Respectfully submitted,
June 26th, 2009

A handwritten signature in black ink, appearing to read 'John E. Gunning', with a long horizontal flourish extending to the right.

John E. Gunning
Chair, DD&R Division 2008-2009

Notes:

1. *Any errors are strictly the fault of the Chairman, for which he apologizes in advance. Please feel free to contact me to correct any mistakes.*
2. ***(AI-year/month- initials)** Action items have this designation, where the year and month designate the meeting in which the action item was created, and initials are the initials of the responsible individual.*

PS: Free at last. ☺ Or at least sort of. Good luck Sue!

DD&R Governance Meeting Participation 2008-2009

	2008-09-19 telecon	2008-10-30 telecon	2008-11-09 Reno, NV	2009-03-19 telecon	2009-05-13 telecon	2009-06-14 Atlanta
Officers						
John Gunning	x	x	x	x	x	x
Sue Aggarwal	x			x	x	x
John Bowen	x	x	x	x	x	x
Dennis Ferrigno	x		x			
John Parkyn	x	x	x	x		x
2009						
<i>Dave Culberson</i>						
Ed Doubleday						
Larry Zull		x	x	x		x
Jim Byrne <i>(appointed 2009-03 to replace Dave Culberson)</i>	x		x			x
2010						
Scott Altmayer				x	x	
Alison Arrowsmith						
Martin Bourquin	x	x		x	x	x
Gale Voyles			x			
2011						
Frazier Bronson	x		x		x	x
Nadia Glucksberg	x	x	x			x
Andrea Hopkins					x	
2012						
David Hillyer						x
Erhard Koehler						x
Others						
Lynne Goodman		x	x			