

**Decontamination, Decommissioning and Reutilization Division (DDRD)
Executive Committee (EC) Meeting**

**ANS Winter Meeting, Washington, DC
November 14, 2004 3:20-5:30 pm**

Present: Russ Mellor (Chairman), Joe Carignan (Vice Chairman), John Parkyn (Treasurer), Tim Polich (Secretary), Jay Kunze, J. Mark Price, Lynne Goodman, Larry Boing, Dave Brevig, Jim Byrne, Bill Franz, Emmy Roos, Carl Mazzola, Glen Rae, Julia Tripp, Rich Fil, Tracy Goble, Mark Morton

Guests: Jennifer Cole (Scholarship Recipient)

1. **Call to Order:** Russ Mellor, DDRD Chairman, called the Executive Committee to order at 3:20 p.m. and welcomed new members and officers and guests. All attendees briefly introduced themselves and their function within DDRD.
2. **Approval of Minutes:** Minutes from the June 13, 2004 Pittsburgh, PA meeting that had been previously distributed were reviewed. A motion by John Parkyn was moved, second by John Gunning and voted (MSV) in the affirmative.
3. **Chairperson's Report:** Russ Mellor provided the Chairperson's Report which is summarized in the following subsections.
 - 3.1. **Executive Committee Status:** Russ Mellor mentioned meeting attendance and month call participation.
 - 3.2. **Committee Chairs:** Russ Mellor questioned the need for continuing the Finance Committee. This topic will be discussed during the upcoming monthly conference calls.
 - 3.3. **ANS President's meeting:** Russ Mellor Attended the ANS President's Meeting and reported the highlights. Membership and finances are two key issues.
 - 3.4. **PDC Workshop:** Russ Mellor, Jim Byrne, and Mark Price attended the Saturday evening PDC workshop on November 13, 2004. Russ Mellor reported on the proceedings. Metrics and Public Policy were discussed. The main focus areas for public policy are Hydrogen Technology and Non-Proliferation. The status of the Division by-laws was also discussed. **Action 04-11 Joe Carignan will review DDRD by-laws against model by-laws.** Everyone was urged to view the ANS Membership Plan and the membership promotional issue. Membership is staying around 11,000 with 1,000 new members per year but the average new member stays about 3 years. There was discussion on new technical groups to cover specific areas not currently served by Divisions. While the board participation is not very good at Divisions DDRD has enjoyed very good support from Emmy Roos.
 - 3.5. **PDC Committee Meeting:** PDC Meeting is 4-7 p.m. Tuesday.
 - 3.6. **Action Items from Winter Meeting;** Russ Mellor reviewed the status of the Action items 04-01 thru 04-10 from the Annual Meeting.

4. Vice Chairperson's Report:

4.1. Goals and Planning: Discussed the review and update of the DDRD 5-year plan **Action 04-12 Joe Carignan will review the 5-year plan consolidate any comments he receives and forward the results to the Chairman.**

5. Treasurer's Report:

5.1. 2004 Budget: John Parkyn reviewed the 2004 budget.

5.2. 2005 Budget: John Parkyn discussed the 2005 budget and agreed to make adjustments to member allocation, student support, and other expenses. A motion to approve the 2005 budget as adjusted by Tim Polich was moved, second by John Gunning and voted (MSV) in the affirmative.

6. Reports From Standing and Special Committees

6.1. Program Committee: Mark Price reviewed the discussion and decisions associated with the Program committee that had met just prior to the EC. The Program Committee discussed D&D Conference Consolidation, Continued support for the Annual Waste Management Symposium in Tucson, AZ, the final results/status of the 2004 Annual Meeting in Pittsburgh, PA. Also discussed was the programs for the current 2004 Winter Meeting in Washington, DC; and the proposed programs for the 2005 Annual Meeting in San Diego, CA; the 2005 Topical Meeting in Denver, CO; and the 2005 Winter Meeting in Washington, DC.

Mark Price is looking for some one to takeover the Program Committee. Mark presented a list of duties and responsibilities of the Program Committee Chair. Breaking the Program Committee Chair duties down and finding subcommittee chairs was discussed.

6.2. Nominating Committee: Jim Byrne announce the DDRD 2005-2006 slate of officers. Joe Carignan for Chair, Larry Boing for Vice Chair Chair elect, John Parkyn and Richard Raaz for Secretary, Tim Polich and Tracy Goble for Treasurer, and Noah Fetherston, William Franz, Myron Kaczmarzsky, and John Bowen for Executive Committee. A motion to approve the slate of potential officers and Executive Committee members by Tim Polich was moved, second by Joe Carignan and voted (MSV) in the affirmative.

6.3. Membership Committee: Larry Boing presented the DDRD membership overview from a historic perspective and various demographic and geographic breakdowns. In summary there is a decrease in membership with decreases in utilities and government groupings a decrease in middle management and engineer groupings with the only increase being in retirees and other positions.

6.4. Public policy Committee: Lynne Goodman presented the status on the LLW Disposal Public Policy Statement that is nearing completion and approval by the committee. Lynne will keep everyone informed on the movement of the background paper as it is drafted.

6.5. Scholarship Committee: Jennifer Cole the DDRD scholarship recipient thanked the committee for the scholarship. Jay Kunze has no further update on

the scholarship funding issue but stated he would attend the Scholarship Committee Meeting Tuesday.

- 6.6. Newsletter:** Russ Mellor recommended Vince Likar for an award for the extraordinary work he has done on the DDRD Newsletter.
 - 6.7. Honors and Awards Committee:** Carl Mazzola reported the winners of the best paper award and difficulty in locating the winners once they have been identified. There was additional discussion on how to provide best paper award at the Waste Management Conference in Tucson, AZ.
 - 6.8. Finance Committee:** Gerry Motl was not present and has not been attending meetings. No report was given.
 - 6.9. Standards Committee:** Don Eggett provided a status on how slow the ANS Standards are moving. The initial standards were Security, Operator Training, and Defueled Safety Analysis, Validation of Radiological Data at Remediation Sites. Don is still requesting assistance in reviewing these standards and input from any sources who have expertise in these areas.
 - 6.10. Web Content:** John Gunning discussed the division website ddrd.ans.org. Our website is current and has links to other material.
- 7. DD&R Topical 2005:** Jim Byrne discussed the status of the 2005 Topical in Denver, CO. The abstracts are due on January 14, 2005. Keep pushing to get abstracts and papers for the meeting.
- 8. Other Items:**
 - 8.1. Proposed DDRD Division Award:** Larry Boing provided the details on the final action to approve a division award.
 - 8.2. ASME D&D Handbook:** The Handbook has been published and is on sale at this meeting and in the future through ANS Publications.
 - 8.3. Model By-law revision:** Carl Mazzola reported that after clearing almost all the hurdles there is one more technicality that will delay the vote on acceptance of the Model by-laws.
 - 8.4. Members only section on Website:** John Gunning is looking to set up a password accessible discussion group like Yahoo Groups. Russ Mellor will have the password distributed by ANS Headquarters. It will be a generic password initially to test the use of the discussion group.
 - 8.5. Comments on White Paper on Realism in Nuclear Matters:** Russ Mellor has a pdf file of the report.
- 9. New Business:**
 - 9.1. ANS Student 2005:** Students from Ohio State University presented their call for papers and request of support to the Program Committee. A motion to support

the 2005 conference with \$500 by Jay Kunze was moved, second by Glenn Rae and voted (MSV) in the affirmative.

9.2. ANS Technical Group on Computational Medical Physics: Bernadette Kirk presented the mission statement and case for the Proposed Technical Group. A motion to have DDRD support the formation of a new Technical Group on Computational Medical Physics by Dave Brevig was moved, second by John Parkyn and voted (MSV) in the affirmative.

10. Other Business: Jon Stukekey introduced John Bowen who will be running for a position on the DDRD EC on the 2005-2006 ballot.

11. Adjournment: Meeting adjourned at 5:30 p.m.